

## Proposed Budget

Park County Weed and Pest Control District	
Budget Hearing Information	
1067 Road 13	Location: 1067 Road 13, Powell, WY
Powell, WY 82435	Date: 7/11/2023
307-754-4521	Time: 10:00 AM
Park County	Budget Prepared by: Josh Shorb

**S-A BUDGET MESSAGE** W.S. 16-12-403 (c)

This budget is a conservative projection of the funds available for the FY 23-24 budget. The county mill levy is projected to increase by approximately 13% and nets the district \$131,000 more than last fiscal year. Outside service contracts with the US Forest Service (\$180k) and BLM (\$230k) have increased. New state & private forestry and pesticide registration fee grants will add \$152k to the budget for cheatgrass and noxious weed control programs. Due to the increase of mill funding, grants, and outside contracts we will be able to maintain a full-size crew, increase the education/public outreach programs, replace old rental equipment, maintenance items, expand cost share programs, continue biocontrol purchases and consortia research programs, and implement large aerial treatment programs. Depending on expenses and revenues in June, this proposed budget adds \$312,000 to reserves which equates to 88% of one year of general mill expenses. We have not been able to add to reserves since FY '17. **RESERVE DESCRIPTION:** The Park County Weed & Pest Control District reserves are separated into three specific use categories. The first is a \$100,000 emergency cash reserve. This would be used for cash flow or any program that would need an infusion of funds under short notice. The depreciation reserve contains \$218,138 and contains funds to replace vehicles, atv's, rtv's, trailers and spray equipment. The third reserve contains \$248,500 for new shop facilities, budget augmentation, or used in the event of a tremendous weed or pest outbreak in Park County.

**S-B RESERVE DESCRIPTION**

See above.

**S-C**

Names of Board Members	Date of End of Term	Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes
Walt Hartung	12/31/24	<p><b>If Yes, enter</b></p> Address of office: 1067 Road 13 City, State, Zip: Powell, WY 82435 Phone Number: 307-754-4521 Hours Open: Summer 8:00-5:00, Winter 8:30-4:00 <div style="border: 1px solid black; height: 30px; width: 100%; margin-top: 5px;"></div>
Perry Fisher	12/31/26	
Sam May	12/31/26	
Jim Cox	12/31/24	
Mike Forman	12/31/24	
Neil Earhart	12/31/24	
Josh Christofferson	12/31/26	

Where are the minutes of your board meeting available for public review?  
 In the office at the Park County Courthouse

How and where are the notices of meeting posted for the public?  
 Regular meetings are on the last Tuesday of every month at 10:00 AM at the office. Local newspaper for special meetings.

Where are the public meetings held?  
 1067 Road 13, Powell, WY

## PROPOSED BUDGET SUMMARY

OVERVIEW		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-1	<b>Total Budgeted Expenditures</b>	\$1,781,700	\$2,266,010	\$2,667,886	\$2,667,886
S-2	<b>Total Principal to Pay on Debt</b>	\$0	\$0	\$0	\$0
S-3	<b>Total Change to Restricted Funds</b>	\$0	\$0	\$297,498	\$297,498
S-4	<b>Total General Fund and Forecasted Revenues Available</b>	\$1,947,275	\$2,762,170	\$2,965,384	\$2,965,384
S-5	<i>Amount requested from County Commissioners</i>	\$626,294	\$874,635	\$1,005,203	\$1,005,203
S-6	<b>Additional Funding Needed :</b>			\$0	\$0
	<b>Projected Surplus:</b>			\$0	\$0

REVENUE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-7	<b>Operating Revenues</b>	\$453,179	\$633,867	\$520,000	\$520,000
S-8	<b>Tax levy (From the County Treasurer)</b>	\$626,294	\$874,635	\$1,005,203	\$1,005,203
S-9	<b>Government Support</b>	\$408,079	\$445,411	\$516,000	\$516,000
S-10	<b>Grants</b>	\$10,000	\$122,500	\$247,500	\$247,500
S-11	<b>Other County Support (Not from Co. Treas.)</b>	\$0	\$0	\$0	\$0
S-12	<b>Miscellaneous</b>	\$1,205	\$12,747	\$25,000	\$25,000
S-13	<b>Other Forecasted Revenue</b>	\$251,705	\$476,198	\$155,500	\$155,500
S-14	<b>Total Revenue</b>	\$1,750,462	\$2,565,357	\$2,469,203	\$2,469,203

FY 7/1/23-6/30/24 Park County Weed and Pest Control District

EXPENDITURE SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-15	<b>Capital Outlay</b>	\$15,830	\$46,277	\$81,000	\$81,000
S-16	<b>Interest and Fees On Debt</b>	\$0	\$0	\$0	\$0
S-17	<b>Administration</b>	\$118,992	\$122,311	\$134,200	\$134,200
S-18	<b>Operations</b>	\$1,489,989	\$1,929,839	\$2,255,545	\$2,255,545
S-19	<b>Indirect Costs</b>	\$156,889	\$167,583	\$197,141	\$197,141
S-20R	<b>Expenditures paid by Reserves</b>	\$0	\$0	\$0	\$0
S-20	<b>Total Expenditures</b>	\$1,781,700	\$2,266,010	\$2,667,886	\$2,667,886

DEBT SUMMARY		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-21	<b>Principal Paid on Debt</b>	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-22	<b>TOTAL GENERAL FUNDS</b>	\$196,813	\$196,813	\$496,181	\$496,181

Summary of Reserve Funds		2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
S-23	<b>Beginning Balance in Reserve Accounts</b>				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$566,638	\$566,638	\$566,638	\$566,638
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$566,638	\$566,638	\$566,638	\$566,638
S-27	<b>Amount to be added</b>				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$297,498	\$297,498
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$297,498	\$297,498
S-31	<b>Subtotal</b>	\$566,638	\$566,638	\$864,136	\$864,136
S-32	<b>Less Total to be spent</b>	\$0	\$0	\$0	\$0
S-33	<b>TOTAL RESERVES AT END OF FISCAL YEAR</b>	\$566,638	\$566,638	\$864,136	\$864,136

*End of Summary*

Date adopted by Special District \_\_\_\_\_

\_\_\_\_\_  
Budget Officer / District Official (if not same as "Submitted by")

**DISTRICT ADDRESS:** 1067 Road 13  
Powell, WY 82435

**PREPARED BY:** Josh Shorb

**DISTRICT PHONE:** 307-754-4521

# Proposed Budget

Park County Weed and Pest Control District

FYE 6/30/2024

**NAME OF DISTRICT/BOARD**

<b>PROPERTY TAXES AND ASSESSMENTS</b>
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	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-1 Property Taxes and Assessments Received</b>					
R-1.1 <b>Tax Levy (From the County Treasurer)</b>	4001	\$626,294	\$874,635	\$1,005,203	\$1,005,203
R-1.2 Other County Support (see note on the right)	4005				

<b>FORECASTED REVENUE</b>
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	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>R-2 Revenues from Other Governments</b>					
R-2.1 State Aid	4211	\$111,845	\$85,513	\$96,000	\$96,000
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237	\$453			
R-2.4 Other (Specify)	4237	\$295,781	\$359,898	\$420,000	\$420,000
R-2.5 <b>Total Government Support</b>		\$408,079	\$445,411	\$516,000	\$516,000
<b>R-3 Operating Revenues</b>					
R-3.1 Customer Charges	4300	\$17,999	\$40,098	\$70,000	\$70,000
R-3.2 Sales of Goods or Services	4300	\$435,180	\$593,769	\$450,000	\$450,000
R-3.3 Other Assessments	4503				
R-3.4 <b>Total Operating Revenues</b>		\$453,179	\$633,867	\$520,000	\$520,000
<b>R-4 Grants</b>					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201	\$10,000	\$22,500	\$22,500	\$22,500
R-4.3 Grants from State Agencies	4211		\$100,000	\$225,000	\$225,000
R-4.4 <b>Total Grants</b>		\$10,000	\$122,500	\$247,500	\$247,500
<b>R-5 Miscellaneous Revenue</b>					
R-5.1 Interest	4501	\$1,205	\$10,247	\$20,000	\$20,000
R-5.2 Other: Specify <u>Misc. - Wyldlife Fund Gra</u>	4500		\$2,500	\$5,000	\$5,000
R-5.3 Other: Additional _____					
R-5.4 <b>Total Miscellaneous</b>		\$1,205	\$12,747	\$25,000	\$25,000
R-5.5 <b>Total Forecasted Revenue</b>		\$872,463	\$1,214,524	\$1,308,500	\$1,308,500
<b>R-6 Other Forecasted Revenue</b>					
R-6.1 a. Other past due as estimated by Co. Treas.	4004	\$206,270	\$415,811	\$87,000	\$87,000
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 Reimbursements	4500	\$28,377	\$36,665	\$43,500	\$43,500
R-6.4 _____ Sales Tax Collected	4500	\$17,058	\$23,722	\$25,000	\$25,000
R-6.5 _____					
R-6.6 <b>Total Other Forecasted Revenue (a+b)</b>		\$251,705	\$476,198	\$155,500	\$155,500

# Proposed Budget

Park County Weed and Pest Control District

FYE 6/30/2024

**NAME OF DISTRICT/BOARD**

## CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-1 Capital Outlay</b>					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210	\$15,830	\$45,389	\$45,000	\$45,000
E-1.3 Office Equipment	6211		\$888	\$1,000	\$1,000
E-1.4 Other (Specify)					
E-1.5 Trailer sprayers and Seeder/trailer	6200			\$30,000	\$30,000
E-1.6 Drone Equipment	6200			\$5,000	\$5,000
E-1.7					
E-1.8 <b>TOTAL CAPITAL OUTLAY</b>		\$15,830	\$46,277	\$81,000	\$81,000

## ADMINISTRATION BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-2 Personnel Services</b>					
E-2.1 Administrator	7002	\$86,200	\$89,200	\$91,100	\$91,100
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 Health Stipend	7005	\$12,000	\$12,000	\$12,000	\$12,000
E-2.6	7005				
E-2.7					
<b>E-3 Board Expenses</b>					
E-3.1 Travel	7011				
E-3.2 Mileage	7012	\$1,180	\$1,295	\$2,100	\$2,100
E-3.3 Other (Specify)					
E-3.4 Misc. Board Expenses	7013	\$3,461	\$3,178	\$4,500	\$4,500
E-3.5	7013				
E-3.6					
<b>E-4 Contractual Services</b>					
E-4.1 Legal	7021	\$330	\$1,012	\$1,000	\$1,000
E-4.2 Accounting/Auditing	7022				
E-4.3 Other (Specify)					
E-4.4	7023				
E-4.5	7023				
E-4.6					
<b>E-5 Other Administrative Expenses</b>					
E-5.1 Office Supplies	7031	\$10,846	\$9,978	\$13,000	\$13,000
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034	\$4,239	\$2,815	\$7,000	\$7,000
E-5.5 Other (Specify)					
E-5.6 Legal Advertising	7035	\$736	\$2,833	\$3,500	\$3,500
E-5.7	7035				
E-5.8					
E-6 <b>TOTAL ADMINISTRATION</b>		\$118,992	\$122,311	\$134,200	\$134,200

# Proposed Budget

OPERATIONS BUDGET
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	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	7202 \$254,300	\$268,420	\$291,701	\$291,701
E-7.2	Service Contracts	7203 \$2,054	\$2,090	\$3,000	\$3,000
E-7.3	Other (Specify)				
E-7.4	Seasonal Wages	7204 \$151,727	\$170,544	\$180,000	\$180,000
E-7.5	Health Stipend	7204 \$30,000	\$30,000	\$30,000	\$30,000
E-7.6					
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage	7211			
E-8.2	Other (Specify)				
E-8.3	Travel Expenses	7212 \$1,506	\$1,314	\$9,000	\$9,000
E-8.4		7212			
E-8.5					
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	Gasoline	7220 \$19,289	\$25,313	\$35,000	\$35,000
E-9.2	Postage	7220 \$927	\$830	\$1,000	\$1,000
E-9.3	Warehouse Supplies	7220 \$10,169	\$11,521	\$14,000	\$14,000
E-9.4	Repairs	7220 \$40,932	\$114,742	\$58,000	\$58,000
E-9.5					
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Cost Share Programs	7230 \$51,061	\$89,614	\$165,000	\$165,000
E-10.2	Special Programs	7230 \$133,532	\$193,965	\$287,000	\$287,000
E-10.3	Pesticides - Retail/Contract	7230 \$401,794	\$544,472	\$685,000	\$685,000
E-10.4	Application & Safety Equipment	7230 \$10,527	\$10,503	\$18,000	\$18,000
E-10.5					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Contract Spraying	7400 \$58,799	\$93,050	\$92,000	\$92,000
E-11.2	WMA's (USFS Horsepack/EIS)	7400 \$174,752	\$172,986	\$165,000	\$165,000
E-11.3	City of Powell	7400 \$45,511	\$55,148	\$57,844	\$57,844
E-11.4	City of Cody	7400 \$68,617	\$100,000	\$107,000	\$107,000
E-11.5					
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Utilities	7450 \$9,823	\$10,659	\$15,000	\$15,000
E-12.2	Education/Outreach	7450 \$7,611	\$10,946	\$17,000	\$17,000
E-12.3	Sales Tax Paid	7450 \$17,058	\$23,722	\$25,000	\$25,000
E-12.4		7450			
E-12.5					
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	\$1,489,989	\$1,929,839	\$2,255,545	\$2,255,545

# Proposed Budget

Park County Weed and Pest Control District

FYE 6/30/2024

## INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>E-14 Insurance</b>					
E-14.1	Liability	7502 \$3,870	\$3,802	\$5,200	\$5,200
E-14.2	Buildings and vehicles	7503 \$8,501	\$12,000	\$13,000	\$13,000
E-14.3	Equipment	7504			
E-14.4	Other (Specify)				
E-14.5	Surety Bond	7505 \$250	\$250	\$250	\$250
E-14.6		7505			
E-14.7					
<b>E-15 Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes	7511 \$40,960	\$43,177	\$46,267	\$46,267
E-15.2	Workers Compensation	7512 \$10,257	\$8,747	\$18,325	\$18,325
E-15.3	Unemployment Taxes	7513 \$1,731	\$7,836	\$15,000	\$15,000
E-15.4	Retirement	7514 \$71,222	\$74,368	\$79,098	\$79,098
E-15.5	Health Insurance	7515 \$20,098	\$17,403	\$20,000	\$20,000
E-15.6	Other (Specify)				
E-15.7		7516			
E-15.8		7516			
E-15.9					
<b>E-17 TOTAL INDIRECT COSTS</b>		\$156,889	\$167,583	\$197,141	\$197,141

## DEBT SERVICE BUDGET

	DOA Chart of Accounts	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed	Pending Approval
<b>D-1 Debt Service</b>					
D-1.1	Principal	6401			
D-1.2	Interest	6410			
D-1.3	Fees	6420			
<b>D-2 TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	\$0

# Proposed Budget

Park County Weed and Pest Control District  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2024

## GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>	<b>DOA Chart of Accounts</b>			
C-1.1	General Fund Checking	<b>1010</b>	\$0		
C-1.2	Savings and Investments	<b>1040</b>	\$196,813	\$196,813	\$496,181
C-1.3	General Fund CD Balance	<b>1050</b>	\$0		
C-1.4	All Other Funds	<b>1020</b>	\$0		
C-1.5	Reserves (From Below)		\$566,638	\$566,638	\$864,136
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>		\$763,451	\$763,451	\$1,360,317
C-2	<b>General Fund Reductions:</b>	<b>2010</b>			
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves		\$566,638	\$566,638	\$864,136
C-2.3	<b>Total Deductions (a+b)</b>		\$566,638	\$566,638	\$864,136
C-2.4	<b>Estimated Non-Restricted Funds Available</b>		\$196,813	\$196,813	\$496,181

C-3	<b>SINKING &amp; DEBT SERVICE FUNDS</b>	<b>DOA Chart of Accounts</b>
		<b>1070</b>

C-3		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i>				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i>				
C-3.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i>				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

C-4	<b>RESERVES</b>	<b>1090</b>
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C-4		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)	\$566,638	\$566,638	\$566,638	\$566,638
C-4.2	<i>Date of Reserve Approval in Minutes:</i>				
C-4.3	Amount to be added to the reserve			\$297,498	\$297,498
C-4.4	<i>Date of Reserve Approval in Minutes:</i>				
C-4.5	<b>SUB-TOTAL</b>	\$566,638	\$566,638	\$864,136	\$864,136
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i>				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$566,638	\$566,638	\$864,136	\$864,136

C-5	<b>BOND FUNDS</b>	<b>1060</b>
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C-5		2021-2022	2022-2023	2023-2024	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i>				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i>				
C-5.5	<b>SUB-TOTAL</b>	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i>				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	\$0	\$0	\$0	\$0